



St. Louis City Senior Fund Board Meeting Minutes
Thursday, July 26, 2018
10 a.m.

Present: Bill Siedhoff (Chair), Cynthia Crim (Co-Chair), Ann Bannes, Chauncey ‘Skip’ Batchelor, Jamie Opsal, Karl Wilson
 Excused: Theresa Mayberry, Sr. Mary Ann Nestel
 Counsel: William Kuehling
 Notetaker: Tom Giles

Agenda	Topic or Synopsis of Discussion	Action/Responsible Person
Welcome and Introductions	Chair Bill Siedhoff welcomed all in attendance and called the meeting to order at 10:03AM.	
June Board Minutes Approval Minutes from previous meeting	A motion was made by Ann Bannes to approve the June Board Minutes. The motion was seconded by Cynthia Crim and unanimously approved by the Board with a note to append a listing of organizations who applied for funding and whether they were granted funding.	Opsal to append listing of organizations to June minutes
Chair Report	Bill Siedhoff provided the Board with two updates: <ul style="list-style-type: none"> • The Board of Alderman did not approve Karl Wilson’s renewal appointment citing a lack of geographical diversity within the Senior Fund Board. This will be taken up again in the fall. • State Representative Donna Baringer (District 082) has agreed to take the lead on revising the statute related to the Senior Fund budgetary process. Bill Kuehling will prep the house bill. 	Kuehling to prep house bill
Program and Grant Committee	Karl Wilson reported that contracting is underway. Of the 18 organizations awarded funding for the first Senior Fund cycle, 3 contracts	

<p>Legal Consultant Report</p> <p>Treasurer's Report</p> <p>Executive Director Report</p>	<p>have been executed, 2 are being held back, and the remainder are awaiting signatures. For those that are held back, it was recommended that a written communication go out stipulating a 30-day window to resolve any outstanding contractual issues.</p> <p>The committee is learning and evolving and is attempting to strike a balance between working with large sophisticated organizations and those who are smaller and may require more technical assistance. Finally, the committee will be presenting to the Board in late fall their recommendations for Funding Priorities.</p> <p>Bill Kuehling indicated he is still awaiting further documentation from the License Collector's office related to the merchant/manufacturer revenues the Senior Fund has received to date.</p> <p>The Board of Alderman did approve the Senior Fund Budget for FY19.</p> <p>There was some discussion related to holding an event commemorating the funded organizations in mid to late September. Bill suggested using the Board of Alderman's Hearing Room as venue.</p> <p>Jamie Opsal presented the financial report showing 1.9M in Revenue. Operating Expenses are limited to Administrative costs only thus far, but obviously will increase once the funding begins.</p> <p>Request was made to have finance reports sent prior to meeting to allow Board to review. The report was accepted by motion from Skip Batchelor and seconded by Ann Bannes and unanimously approved by the Board.</p> <p>Jamie Opsal presented the Board her written monthly Executive Director Report. She touched on the following items within that report:</p>	
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	<ul style="list-style-type: none"> • Developed budget and job description (Kuehling to review) for a new Senior Fund staff position – Administrative Coordinator – to be hired as soon as practicable. • Received 4 requests to date for debriefings from organizations who applied but were not selected for funding. These will take place during the month of August • Working with Washington University to standardize tools used for assessments/fall prevention algorithms 	
Adjournment	Bill asked for a motion to close the meeting. Karl motioned to close and Ann seconded the motion and the Board unanimously assented. The meeting adjourned 11:06AM.	No August meeting. The next meeting is September 27 th at 10AM