

## St. Louis City Senior Services Fund Board Meeting Minutes

## Thursday, June 28, 2018 10:00am – 11:43am

Present: Bill Siedhoff (Chair), Ann Barnes, Karl Wilson, Sr. Mary Ann Nestel, Cynthia Crim (Co-Chair), Theresa Mayberry (via phone), Chauncey 'Skip' Batchelor, Jamie Opsal Notetaker: Sue Culli Guest: William Kuehling – Legal Consultant, Sue Culli and Susan Kabat

Agenda	Topic or Synopsis of Discussion	Action/Responsible Person
Welcome and Introductions	Co-Chair Cynthia Crim welcomed all in attendance and called the meeting to order at 9:01AM.	
May Board Minutes Approval Minutes from previous meeting	A motion was made to approve the May Board Minutes. The motion was approved by the Board.	
Legal Consultant Update	<ul> <li>William Kuehling: Working on contract template for grants – reviewing and revising. He is also working with Jamie and Susan K. to figure out receipts the board should be getting from license collections office.</li> <li>Susan computed to be approx. \$70,000.</li> <li>Bill met with Board of Alderman (Mary Reese) – budget hopefully getting approved by June 29. 2018.</li> </ul>	

Reserve Policy	Reserve Policy - \$200,000 (10% of overall budget) – Approved 6 months Motion approved.	
Chair Report	Discussed on how the awards should be communicated to the Mayor's office and Board of Alderman to inform them of who received awards. Press release to be sent out today.	
Program and Grant Committee	Every board member worked on the program and grants committee. 1 <sup>st</sup> motion recommended for funding (refer to first page of handout) Motion approved.	
	Discussion – Question was raised if the funding is for Summer and Winter for phase one. Yes, this will cover both summer and winter. Concerns were raised, is there too much need for utilities and the Senior funds could be completely spent on this one issue. Also – same people applying year after year. It is unclear if people go to one senior funded	
Executive Director	organization and then go to another for help. Some of these organizations who provide energy assistance don't have the capacity to provide follow up information. Which is a problem. Will have to review outcomes of the energy assistance grants to see how it impacts the people who need the service to see if it makes a difference to fund again.	
Report	Skip brought up an issue with diversity of one group. What is the organization doing to improve their situation. There is not a lot of diversity on the board at one organization.	

Advocacy	2 <sup>nd</sup> Motion – Organizations not recommended for funding (don't fall         within guidelines – refer to second page of handout. Kingdom House–         was moved to the recommended list).         Motion approved.         Implementation:         Will send out notifications (email with attached letter) being sent out         7/29/18. If funded – being reminded to set up appointment to meet with         Jamie.         7/10/18 Grant review team meeting. Go over likes and dislikes of grant         application process and tools.         7/16/18 PDF grants send out via email to organizations. They have one         week to sign and return.         7/26/18 Contracts signed by Bill Siedhoff, Bill Kuehling and Jamie Opsal         7/27, 2018 Organizations first payments.         Beginning August 1, 2018 – will hold meetings with any organizations         requesting feedback on why they were not funded.         Advocacy: Karl recommended that we be working advocacy. MFH         provides ongoing funds for 5 years (\$100,000/year) for orgs that can tap         into bases that represent statewide advocacy programs.
Operations	Ann suggested that Jamie needs a full-time assistant. It was then discussed if this should be a program associate or full-time assistant. A motion was moved to hire a fulltime assistant and approved.
Adjournment	The meeting adjourned 11:43AM.