



**St. Louis City Senior Services Fund Board Meeting Minutes**  
**Thursday, March 22, 2018**  
**9 a.m.**

Present: Ann Barnes, Sr. Mary Ann Nestel, Cynthia Crim (Co-Chair), Theresa Mayberry (via phone), Chauncey ‘Skip’ Batchelor, Jamie Opsal  
 Excused: Karl Wilson, Bill Siedhoff (Chair)  
 Notetaker: Tom Giles  
 Guest: William Kuehling – Legal Consultant

<b>Agenda</b>	<b>Topic or Synopsis of Discussion</b>	<b>Action/Responsible Person</b>
<b>Welcome and Introductions</b>	Co-Chair Cynthia Crim welcomed all in attendance and called the meeting to order at 9:01AM.	
<b>February Board Minutes Approval</b> Minutes from previous meeting	A motion was made by Chauncey Batchelor to approve the February 22 <sup>nd</sup> Board Minutes. The motion was seconded by Sr. Mary Ann Nestel and unanimously approved by the Board.	
<b>Legal Consultant Update</b>	William Kuehling provided the Board with an update related to two budgetary issues. (1) The City approval of the budget will now be placed before the President of the Board of Alderman (Reed) in the form of a Resolution. Bill is completing a draft that conforms to their preferred template and is targeting to have all internal vetting completed by the end of April to put in front of the Board of Alderman in May. (2) Mr. Kuehling and Mr. Siedhoff are working with the Office of the Mayor to secure a meeting to refresh all on the purpose of the Senior Fund and to gain lobby assistance from the Mayor to place the amendment to the state statute whereby future budgets are approved by the Senior Fund Board	



<p><b>Program and Grant Committee</b></p>	<p>itself. Additionally, they will be seeking a renewal of Karl Wilson’s appointment to the Board. Strategically, it was determined that this Office of the Mayor meeting needs to happen prior to any legislative reach-outs.</p> <p>It was additionally decided to route the finalized budget to the Board for review and to place it on the April agenda in the form of a Board Resolution for vote.</p> <p>Ann Bannes reminded the Board of the three main funding priorities for the first application cycle. (1) Fall prevention services, (2) Economic Instability – Income Enhancement, (3) Economic Instability – Energy Assistance. The applications will open April 29<sup>th</sup> and close May 3<sup>rd</sup> and awards will be given June 29<sup>th</sup>.</p> <p>The Board is encouraged to attend the Workshop to be held at Il Monastero from 1:30-3:30 on the 29<sup>th</sup>. Currently invitations went out to 97 people and 50 have sent RSVP’s. That meeting will be divided into three main parts (1) Meet and greet and background on The Senior Fund, (2) dissemination of the Needs Assessment and the Funding Priorities, (3) the application process.</p>	<p>Bill to finalize Budget Resolution for the Board of Alderman</p> <p>Jamie to route Budget to Board and add Resolution to April agenda</p> <p>Handout included in packet</p>
<p><b>Executive Director Report</b></p>	<p>Jamie Opsal provided the Board her report covering the period from February 23<sup>rd</sup> through today. She used her time to walk the Board through the Strategic Plan still in draft form. It was determined to route this draft to the Board for further review and place as a Resolution to approve on the April Board agenda.</p>	<p>Jamie to route the Strategic Plan draft to Board and place a Resolution for approval on the April agenda</p>



	<p>Theresa Mayberry discussed the Allocation of Resources wording and it was determined to add a statement related to surplus: ‘A reserve of approximately 10% has been set by the Board.’</p> <p>Once the Strategic Plan is approved by the Board, Jamie will work to determine both an internal and external face to the document.</p> <p>Jamie also discussed the funds remaining for a communications plan and the Board directed her to proceed with looking at what other funders and non-profits are doing in this regard and to seek out pro-bono work for this.</p>	
<p><b>Adjournment</b></p>	<p>Cynthia asked for a motion to close the meeting. Ann motioned to close and Sr. Mary Ann seconded the motion and the Board unanimously assented. The meeting adjourned 9:53AM.</p>	<p>Next Meeting is April 26<sup>th</sup> at 10AM</p>