



COVID-19 Emergency Needs Grant

Request for Proposals

RFP Issued
September 1, 2020

Date Applications First Accepted
September 15, 2020

Background

The St. Louis City Senior Fund was created by a voter supported ballot initiative in November 2016. The approved legislation allows the City of St. Louis to levy and collect a property tax of five cents per hundred dollars of valuation, “for the purpose of providing services to persons sixty years of age or older.”¹

Our vision is for the City of St. Louis to be an aging-friendly city where older residents can age in place.

We support this vision by providing grants to local nonprofits and government entities to help older adults continue living in the home and community that best serves their needs and interests. All grants from the Senior Fund are directed to serve residents in the City of St. Louis who are 60 years or older.

Purpose of this RFP

As part of our response to the COVID-19 pandemic, we are releasing this funding to address any immediate needs that an organization may have to support older St. Louis City residents. We are defining *immediate* as needs that would be addressed within 1-6 months after receipt of funds. Support can be used for needs such as PPE or other supplies for staff or older City clients, technology directly tied to service delivery, or direct aid to older clients. We will also accept requests to support a portion of staffing expenses for older adult services if an organization has experienced a loss of senior program funding due to changes related to COVID-19.

In response to confirmed disparities in COVID-19 infection, hospitalization, and death rates for St. Louis City residents who are older and Black, priority will be given to organizations currently serving residents *in or near* the following zip codes: 63106, 63107, 63112, 63113, 63115, 63147.

These zip codes have been identified as areas within the City of St. Louis that have some of the highest rates of older Black residents and COVID-19 confirmed infections. Community data also estimate that many residents in these areas may face other factors that contribute to more severe outcomes related to COVID-19, social isolation, and challenges accessing needed resources.

Award Budget

- Organizations can apply for up to \$10,000.
 - The Senior Fund initially has \$100,000 budgeted for this funding opportunity; this may change depending on number of requests.

¹ City of St. Louis Ordinance Number 70314

- *Note: If you need more than the grant limit, see our Applicant Defined RFP due October 13.*
- The Senior Fund requires that applicants do not request more than 50% of their organization's annual budget.
- Grants from the Senior Fund are meant to build upon, not take the place of or supplant, existing program and service funding.

Organization Eligibility

- Any organization that is, or is fiscally sponsored by, a 501c3 or City of St. Louis Governmental Entity.
- Provide services to St Louis City residents 60 years of age and older.
- Have demonstrated capacity to carry out program work funded by proposed grant.
- Have policies and procedures in place to manage finances and can provide documentation of past financials if requested (e.g., audited financial statements, IRS 990, other documentation).
- Fit within the vision of the Senior Fund as stated in the request for proposals.
- Organizations can submit only one application under this funding opportunity unless otherwise notified.

Award Limitations

There are some things we do not fund: Grant Awards to Individuals; Start-up Organizations; Loans; Scholarships; Travel That is Not Related to Delivery of Services; Conferences; Research; Special Events; Film or Video Projects; Nursing Homes and Assisted Living Facilities; Building or Land Purchases; Additions, Renovations, or Repairs to Buildings (unless otherwise stated).

<p style="text-align: center;">Proposal Timeline</p> <p style="text-align: center;">Request for Proposals Released September 1, 2020</p> <p style="text-align: center;">Applications First Accepted September 15, 2020 <i>Rolling basis after until funds are expended.</i></p> <p style="text-align: center;">Award Notification Two-three weeks after receipt.</p>

Information Session

An informational session about this and other funding opportunities will be held:

September 9, 2020 | 3-4:00pm

This session is optional; potential applicants are not required to participate. The session will be held via Zoom. If you would like to attend, please RSVP via email to info@stlseniorfund.org.

Slides from the session and Q&A will be posted on the Grants page of our website.

Application Process

The COVID-19 Emergency Needs application is posted on our website, stlseniorfund.org. Applications will be first accepted on **September 15, 2020**. After that date, they will continue to be accepted and reviewed on a rolling basis as long as budgeted funds are available.

We prefer your submission to be sent via email to info@stlseniorfund.org. Submissions can also be mailed or delivered to *St. Louis City Senior Fund, 333 S. 18th Street, Suite 200, St. Louis, MO 63103*. If you plan to deliver your application, please contact our team at least a day in advance to schedule a time.

A confirmation email will be sent to applicants once a submission has been received. Applications will be reviewed by Senior Fund staff with a goal of an award decision within two to three weeks of submission. Once an applicant has been awarded funding, financial information (for award disbursement) and a signed grant agreement will be required before funds will be released.

Reservation of Rights

The Senior Fund reserves the right to reject proposals submitted, to request additional information or clarification from any or all applicants, and/or negotiate changes with applicants at any time before, during, or after the award process. Grant awards are made at the sole discretion of the Senior Fund. No entitlement to funding for any organization at any level is expressed or implied.

Each applicant, in seeking, receiving, or possessing a request for applications and/or in submitting an application in response does release, indemnify, and hold the Senior Fund and its various employees, representatives, and agents harmless from and

against all claims and demands of any and all loss, cost, damage, or liability of whatever nature, which may be asserted against or imposed against the Senior Fund as a result of issuing requests for applications, making any revisions thereto, conducting a selection process and subsequent negotiations, and making a final recommendation and/or entering into a grant agreement. The Senior Fund will not be responsible for any expenses incurred in the preparation or presentation of any proposal.

Questions

Please contact us with questions about this request for proposals or any other information regarding the St. Louis City Senior Fund. The primary contacts are:

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